

Southland Resource Group - 2010

TERMS OF REFERENCE

Name: Southland Resource Group (suggested new name EquipSouth)

Appointment: The formation and ongoing life of this group, or any other resource groups in the Southland region would be overseen by the Presbytery, but each group would develop its own goals, leadership and mode of operation, lodging these with the Presbytery Council.

Goals and objectives:

- Personal encouragement, support and pastoral care, responding to minor crises in ministry and parishes
- Sharing resources for mission in local congregations
- Exploring new models for mission and ministry
- Identifying and supporting new growth opportunities
- Encourage participation by all churches, and all those involved in ministry
- Be aware of all resourcing events taking place in Otago and Southland
- Be aware of resources that are available nationally e.g. Kids Friendly
- Consider the 'big picture' and plan mission projects that could be done together

Accountability:

- Oversight by The Southern Presbytery.
- Accountable to The Southern Presbytery.
- Terms of Reference to be lodged with the Presbytery Council
- Representatives to attend Annual General Meeting of the Presbytery in August
- Abide by the teaching of the Word of God, and for process, the PCANZ Book of Order
- Major requests to Presbytery Council to be written, with relevant information

Membership: Membership would be required of presbytery ministers and elders, but is also open to the participation of personnel of presbytery and congregations, in order to enhance local mission. Over time, there may be some movement in membership between groups.

Finances:

- Where possible, events to be self-funding, but any short-fall may be met by the Presbytery.
- Larger projects that require funds to be sought from Synod or PSDS need to be planned and budgeted for.
- All expenditure within approved budget will be paid on receipt of invoice or re-imburement form by the Presbytery Treasurer.
- Expenditure outside the budget must go to Finance Workgroup prior to the event, for approval.
- Applications for funding from Presbyterian Foundation or Synod of Otago and Southland to be processed through the Presbytery Council.

Planning Workgroup: six members – one to be appointed as convener (Initial workgroup to be nominated by existing Presbytery. This appointment is for two years, to be reviewed in October 2011, three members to stand down each year. To start the rotation, three will stand down at the end of 2010. Tekura Wilding, Peter Noble, Diane Acker, Rab MacNaughton, Alan Hawke, Alistair Calvert, Teina Marie, Nola Stuart and Karl Lamb (email contacts), Heather Kennedy and Ian Crawford (ex officio). Co-conveners: Tekura Wilding and Peter Noble.

Planning Workgroup Functions: Task of this group would include-

- Plan bi-monthly Resource Meetings for Southland churches – for the whole people of God, taking into consideration the diversity of parishes, and needs of those in ministry.
- Prepare a calendar of events three months ahead.
- Prepare a budget annually by early June for the Finance Workgroup of Presbytery.
- Monitor expenditure – account book to be kept by person appointed out of the group.
- Arrange for training courses with Knox Centre of Ministry and Leadership.
- Arrange training sessions for communion and baptism celebrants
- Arrange events: guest speakers, meals, hosts, travel etc.
- Keep a record of all resourcing events in Southland.
- Prepare annual presentation and report to Presbytery Annual General Meeting.
- Arrange for discussion of any business matters sent by Presbytery Council.
- Planning Workgroup to meet face to face, every quarter, additional meetings by email
- Shared information to be kept by Convener